

## JOB DESCRIPTION

JOB TITLE:	EDYTA Children's Worker	
GRADE (if applicable)		
REPORTING TO:	The Erith Deanery Youth Trust Association Trustees	
LINE MANAGER:	Dean of Erith Deanery	
HOURS per MONTH:	30	
<b>JOB PURPOSE:</b>		
To work with thirteen parishes to promote Youth, Families and Children's work across the Erith Deanery		
<b>PRINCIPAL ACCOUNTABILITIES:</b>		
<ul style="list-style-type: none"> <li>- To play a leading role in the planning, organisation and running of Erith Deanery children's events (three events per year including a summer family fun day)</li> <li>- To assist in setting up and delivering high quality children's, youth and families work across the Deanery</li> <li>- To encourage and support the volunteers working with children in each of the thirteen Churches in the Erith Deanery</li> <li>- To offer and arrange training events for the volunteers working with children of each of the thirteen Churches in the Erith Deanery</li> <li>- To report to the Erith Deanery Youth Trust Association trustees on a regular basis</li> </ul>		
<b>SECONDARY ACCOUNTABILITIES:</b>		
<ul style="list-style-type: none"> <li>- To arrange collaboration events for the volunteers working with children of each of the thirteen Churches in the Erith Deanery to facilitate the sharing of initiatives and experiences</li> <li>- To arrange an annual 'thank you' event for the volunteers working with children of each of the thirteen Churches in the Erith Deanery</li> <li>- To support the annual summer 'Spark in the Park' event</li> </ul>		
<b>PERSON SPECIFICATION:</b>		
	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
EXPERIENCE AND QUALIFICATIONS	<p>Previous experience of working with children and / or young people (employed or voluntary).</p> <p>Experience of working for a church (employed or voluntary).</p>	<p>A certificate, diploma or degree in a relevant subject.</p> <p>Experience with working with clergy / church leadership teams.</p>

<p>SKILLS AND ABILITIES</p>	<p>Able to relate well to young people and adults.</p> <p>Good communication skills.</p> <p>Able to work both independently and collaboratively.</p> <p>Able to work on own initiative and manage time effectively.</p> <p>Basic administration skills (including diary management, record keeping, and forward planning)</p>	<p>Good organisational skills.</p> <p>A working knowledge of social media.</p> <p>Driving licence.</p>
<p>VALUES</p>	<p>A practicing Christian, supporting the ethos, vision and values of this Anglican Deanery (Genuine Occupational Requirement).</p> <p>Committed to good practice in safeguarding young people.</p>	

**COMMITMENT TO SAFEGUARDING**

This post includes regulated activity with young people. The Erith Deanery Youth Trust Association is committed to safeguarding and therefore candidates must undergo a safer recruitment process, which includes an enhanced DBS and Barred List check.

The church takes the safety of everyone within the church very seriously and expects that everyone will work within the church safeguarding policy. In particular, the church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with their manager or safeguarding officer.

Application forms should be sent to [admin@stjohnswelling.org.uk](mailto:admin@stjohnswelling.org.uk) or posted to The Vicar, St John's Church, Danson Lane, Welling DA16 2BQ

For all other enquiries, contact [admin@stjohnswelling.org.uk](mailto:admin@stjohnswelling.org.uk), or Telephone 020 8303 1107 at the following times:

Monday – Wednesday 13.00-15.00

Thursday – Friday 09.00-11.00